

## VOLUNTEER ROLE

<b>Volunteer Title:</b>	<b>Ecommerce Product Photographer - Volunteer</b>
<b>Department:</b>	<b>Trading</b>
<b>First Line Contact</b>	<b>Ecommerce Manager</b>
<b>Location:</b>	<b>St Catherine's Hospice Lostock Hall Shop Ecommerce Hub</b>

### ***General Description***

Duties include:

- Photographing all items to ensure they are ready for product listing
- Ensuring all angles and attributes are captured
- Help with any necessary staging or decluttering
- Work with the post-shoot processing to ensure a high-quality final product if necessary
- Freedom to develop new creative ideas
- Uploading final imagery to folders for listers clearly marked with product code

### ***Key skills and abilities***

- Experience of using a computer and the internet
- Highly motivated with a keen interest in photography
- Photography experience – product photography knowledge is desirable
- Previous experience of eBay or online selling platforms is preferred but not essential
- Ability to work alone and also as part of a team
- Good attention to detail
- Keen eye for detail

### ***Hours***

3-4 Hours per week. Hours are flexible and can be negotiated.

### ***Other Duties***

To undertake any other duty within your ability and within reason, as may be required from time to time, at the direction of your line manager.

### ***Mandatory training***

## VOLUNTEER ROLE

You will be required to attend the hospice induction once commenced.

### **PERSONAL GRIEF**

Sufficient personal resources to work efficiently in a palliative care setting

### **CONFIDENTIALITY**

You should be aware of the confidential nature of the Hospice environment and/or your role. Any matters of a confidential nature, relating to patients, carers, relatives, staff or volunteers must not be divulged to any unauthorised person.

### **DATA PROTECTION**

You should make yourself aware of the requirements of the Data Protection Act and follow local codes of practice to ensure appropriate action is taken to safeguard confidential information.